



Carrier Ready Essentials

A carrier-focused reference for keeping the information you use most often organized and easy to access. This is about running prepared - not about choosing any particular service provider.

CORE BUSINESS DOCUMENTS

- W-9
- Certificate of Insurance (COI)
- Factoring information, if applicable
- USDOT / MC information
- Operating authority / registration documents

TRUCK & EQUIPMENT DETAILS

- Truck and trailer type
- Weight limits
- ELD / tracking information used for operations
- Trailer length / equipment dimensions
- Special equipment or restrictions

LANE & RATE PREFERENCES

- Preferred states / lanes
- Target gross rate per mile
- Home-time needs
- Areas you avoid
- Maximum deadhead preference
- Preferred load types

PAYMENT & CONTACT INFO

- Primary business email
- Billing / remittance information
- Emergency / after-hours contact
- Primary phone number
- Factoring notice of assignment, if applicable

SMART ORGANIZATION TIPS

- **Keep a carrier folder**
Keep current business documents together.
- **Review monthly**
Confirm insurance and contact details are current.
- **Use clear file names**
Use names you can recognize quickly.
- **Know your numbers**
Keep target rate, deadhead and fuel assumptions handy.

Carrier-ready = faster decisions + fewer missing pieces

Keep documents, equipment details and operating preferences current and easy to access.